



Call for Reviewers

Application Deadline: **Monday, December 11, 2017 at 5:00pm EST.**

Greenbuild Europe is seeking peer reviewers to evaluate proposals for education sessions at Greenbuild Europe 2018. Peer reviewers help maintain the outstanding reputation of Greenbuild Europe by identifying exceptional presenters and timely presentations. Engaging highly qualified reviewers with expertise and experience in specified content areas defined in the [Call for Education Session Proposals](#) is essential to the ongoing success of the Greenbuild Europe education program.

Basic Requirements for Reviewers

- Expertise in subject(s) covered by one or more program topic areas
- Previous experience reviewing proposals for related conferences or publications
- Commitment to complete review of all assigned proposals (typically 20-25) by deadline

How to Apply

All applicants must complete the electronic application online at <https://usgbc.wufoo.com/forms/greenbuild-europe-2018-call-for-reviewers/> **5:00 p.m. EST on Monday, December 11, 2017**

Emailed, faxed or mailed applications will not be accepted.

Timeline

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|-------------------|--|
| October 24, 2017 | Call for Reviewers opens |
| December 11, 2017 | Deadline for Reviewer Applications is 5:00 p.m. EST |
| December 18, 2017 | Reviewers receive notification of acceptance |
| Early January | Reviewers receive review assignments |
| Late January | Deadline to complete review of all assigned session proposals is 5:00 p.m. EST |

Reviewing Policies

Each reviewer will receive electronic access to a range of 10-25 submissions and will have around two and a half weeks to complete online evaluations. **Please note that serving as a reviewer represents a significant time commitment and responsibility for ensuring timely and thorough reviews of all assigned proposals.**

Reviewers are eligible to present at the conferences. They are prohibited from reviewing session abstracts submitted by professional colleagues employed by the same organization. Those who complete their assignments for the Greenbuild Europe and related tracks will receive a discount off of a Greenbuild Europe Full Conference registration. This discount is non-transferable and may not be combined with any other discounts. Individuals who have completed assignments as reviewers in previous years are encouraged to apply.

Scoring System

All session proposals will be reviewed and scored during the first round by a team of volunteer reviewers using a 20-point scale. These rankings will be used by the Program Committee to select presenters and sessions for the final program. Reviewers will rate proposals using the following scoring system:

| Max Value | Criteria |
|-----------|---|
| 4 points | The speakers have demonstrated knowledge and the ability to present material in an effective and meaningful way. |
| 3 points | The learning objectives are clear, relevant to the topic presented and challenging to the Greenbuild Europe audience. |
| 4 points | The proposed session provides attendees with relevant, timely, and applicable content. |
| 2 points | The proposed session aligns with the specified format and length. |
| 3 points | This session offers innovative or inspirational content to green building professionals. |
| 4 points | I would recommend this session to an attendee interested in the subject matter. |
| 20 points | Highest possible score |

Preferred Presentation Topics

The Program Committee will build session tracks for the conference using the topics listed below. During the application process, you will be asked to indicate which topic area you would like to review. The following descriptions are representative of the proposals that could be addressed in each topic.

- **Building Performance:** On-going Operational Performance; Post-Occupancy Studies; Building Envelope Commissioning
- **Codes and Certification Systems:** Third Party Certifications (including LEED, SITES and WELL, Parksmart, Living Building Challenge); Application and Impact of Codes; Local Energy Reporting; Applying Standards in Europe
- **Energy Efficiency (New and Existing Buildings):** Demand Reduction; Increasing Efficiency; Building Systems; Lighting Design; Energy Efficiency in Historic Buildings; Deep Energy Retrofits; Energy Monitoring, Energy System Management, Energy Audit
- **Finance, Insurance, Legal and Appraisals:** Financial Aspects and Implications; Financial Risk Analysis; Insurance and Appraisals; Green Building Finance; Sustainable Return on Investment; Residential Finance and Market Development; Legal issues related to green building and green leases; Bank incentives
- **Health and Well-Being;** Productivity; Health Issues; Human Behavior; Human Comfort; How Place Affects Behavior; Human Psychology; Ergonomics; Evidence-Based Design; Active Design; IAQ; Operations and Maintenance; Day Lighting; Acoustics; Health-associated costs
- **Market Transformation:** Advocacy; Marketing; New Trends in Business Models; Consumer Education; Sharing Economy; Circular Economy
- **Materials:** Life Cycle Assessment; Resource Recovery; Zero Waste; EPDs and HPDs; EC Number Manufacturer Inventory, REACH, DECLARE

- **Net Zero;** Energy; Water; Waste; Carbon; Net Zero 2020
- **Renewables:** Solar; Wind; Small Scale Hydro; Fuel Cells; Algae; Utility Grid Connections; Energy Disaggregation; Energy Storage
- **Smart Grid/Smart Buildings:** Demand Response; Intersection of Utility Infrastructure and Building; Technology; Microgrids; Storage; Grid Modernization
- **Social Responsibility, Community Action & Engagement:** Community based Sustainability Initiatives; Community Participation, Climate and Environmental Justice; Social Equity; Corporate Social Responsibility; JUST, GRI

For assistance with questions regarding the Call for Reviewers, please email gbeuroedu@usgbc.org.